

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLANNING STEERING GROUP HELD ON 15TH JANUARY 2014

Present: Cllrs Mark Houlbrook, Susan Durant, Rachel Durant, George Derx, Annie Farrand, Ron Powell

Jean Walker

Kathryn Jukes, Jeremy Sherlock, Mike Dando

Apologies: Cllr Joe Blackham; Neil Butler, Jane Stimpson, Jennifer Barley, Caroline Robinson, Ann Pennington

1. **Resignation** – JSh advised that Jennifer Barley had resigned from the working group for personal reasons. Her contribution to the work to date was acknowledged.
2. **Minutes** –the minutes of the meeting were agreed as a true record.
3. **Draft Consultation Questionnaire** – KJ circulated a revised version of the questionnaire. A number of amendments were proposed particularly relating to giving residents opportunities to make separate comments for Thorne and Moorends issues. KJ will revise and circulate prior to production. It was agreed that a schematic plan would be produced for inclusion in the leaflet (this will also be used on the website and on exhibition boards) – KJ will organise in consultation with JSh.

Neil Butler has drafted a child friendly version. This will also need to be amended when the revisions are completed.

JSh will liaise with KJ regarding timescales.

4. **Consultation Meetings** – JSh circulated a draft programme of consultation meetings and drop in sessions. Following discussions there were a number of amendments agreed. Leads have been identified for the sessions. JSh will circulate a revised version so that dates/ times/ attendees etc can be finalised. It was agreed that refreshments would be available at all the meetings.
5. **Materials for Focus Groups and Drop in Sessions** – the following was agreed
 - **Power Point presentation** – to be prepared by MD/ JSh
 - **Leaflet insert and full page article** - to be prepared by MD/ JSh
 - **Exhibition Boards** – to go on the TMTC Boards - MD/ JSh
 - **Plans** – additional schematic plans for round table discussions
 - **Power Point Loop** - to be prepared by MD/ JSh for use at the drop in sessions
 - **Advertising Posters** – to be prepared by RD
 - **Radio** – JS will contact the Radio to advertise the sessions
6. **Drop off points** – it was agreed that there would be a number of locations in Thorne and Moorends. JSh will circulate an e-mail requesting locations and volunteers to organise.
7. **Proposals** – the Council had been approached regarding potential development on 3 sites:

- **Adjacent Peel Hill Motte** – proposals have been received for an extra care elderly housing scheme, and supermarkets. English Heritage has concerns about the effect any development would have on the setting of the Scheduled Ancient Monument. The Steering Group were concerned that the retail proposals would have a detrimental impact on the Conservation area, and would create highway problems so would prefer the housing option.
 - **Coulman Road** – the landowner of the northern part of the Coulman Road industrial estate are promoting residential development on the site. They have carried out their own consultation, but not yet sent through any results. The Steering Group has mixed views about this proposal – whilst recognising that housing is a suitable use for this area, there were concerns about the loss of sites suitable for small business development. There remain concerns about heavy traffic from the Coulman Road estate as it has to pass through Thorne residential areas. It was agreed that this would be a good issue to consider through the Neighbourhood Plan consultation.
 - **Alexandra Street** – a developer has acquired a small portion of a much larger site identified in the Sites and Policies Plan. The development of this site is included as post 2016 scheme in the Sites and Policies Plan. As this is accepted as a sensible housing site, and is small scale it was felt that earlier delivery of this scheme can be supported.
8. **Co-option** – JSh reported that he had received a request from one of the Ward Councillors (also a Town Councillor) to be co-opted to the group. It was considered that the group is of the size that was originally planned so a further increase is unnecessary. There will be ample opportunity to engage with the process through the meetings that will be held shortly. There will be an opportunity to review the Town council membership at the Annual meeting in May.
9. **Next Meeting** – Wednesday 26th January at 7:00pm. This will be primarily used as a run through for the meetings and drop-in sessions.

Jeremy Sherlock

Town Clerk