

## MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLANNING STEERING GROUP HELD ON 17<sup>TH</sup> JULY 2013

Present: Cllrs Mark Houlbrook, Rachel Durant, Susan Durant, Ron Powell, Annie Farrand, George Derx

Jennifer Barley, Caroline Robinson, Neil Butler, Jean Walker

Kathryn Jukes, Jeremy Sherlock, Jane Stimpson

Apologies: Cllr Rob Porter, Gordon Connell

1. **Minutes** –it was commented that the minutes should include reference to the next clean up event which will be in Thorne on the afternoon of 24<sup>th</sup> July. Subject to this amendment, the minutes were accepted as a true record. The following matters arising were discussed:
  - a. The revised objectives were agreed
  - b. JSt advised that there may be a more up to date version of the Strategic Housing Market Analysis and will check.
  - c. Environment Agency – DMBC have nearly completed their work with EA on flood risk, and will advise the Town Council of the results once available.
2. **Co-option** – Jean Walker (Moorends Welfare Working Group) and Gordon Connell (JCP) were agreed as co-optees.
3. **Moorends Gala** – the arrangements for the consultation at Moorends Gala were discussed and agreed. The intention is to have a similar arrangement to the one at the Summer Fayre with opportunities for people to comment on the day using post it notes.
4. **Clean up** – the next clean up would be on 24<sup>th</sup> July with volunteers to meet at the Assembly Rooms at 1:30. This would focus on sites in Thorne Town Centre with the opportunity to be taken to liaise with the public during the activity.
5. **Town Centre Forum** – JSh reported that he had not had any further contact with the Town Centre Forum and will attempt to contact Tony Henshaw who has previously e-mailed.
6. **Locality application** – an application is being submitted to Locality for support for plan preparation. The maximum financial support is £7,000, but there may also be some “in kind” support.
7. **GIS** – JSh reported that he had still not identified a suitable GIS package. JSt agreed to discuss further with a GIS expert at Doncaster MBC.
8. **Website** - .there have been 7000 unique views on the website.

RD reported that she had been developing a “kids corner” following her work with Green Top, and will develop this work with schools further. NB agreed to develop a “child friendly” version of the objectives.
9. **Information** – JSh will be responsible for information storage. Any meetings etc that are held should be recorded and minutes sent by e-mail or hard copy for retention. It is helpful to include brief records of informal discussions.
10. **Next Meeting** – 11<sup>th</sup> September at 7:00pm at the Assembly Rooms.

Jeremy Sherlock

Town Clerk