

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLANNING WORKING GROUP HELD ON 20TH FEBRUARY 2013

Present:

Cllrs George Derx; Kevin Abel; Rachel Durant; Mark Houlbrook; Joe Blackham; Susan Durant; Ron Powell; Rob Porter

Jeremy Sherlock – Town Clerk

1. **Appointment of Chair** – it was agreed that Cllr Mark Houlbrook would chair the Working Group meetings.
2. **Timetable** – the Clerk circulated a paper giving a draft timetable for the Neighbourhood Plan. It was noted that this is difficult as there is little experience elsewhere. It was agreed that consultation was the key.

Agreed:

1. Cllr Powell and the Clerk prepare a paper on the approach to consultation for consideration at the next meeting
2. Cllr Durant develop a website framework for consideration at the next meeting
3. **Advice and assistance** – the Clerk reported that he was exploring potential consultants who could provide assistance to the Council. In addition he has had a discussion with Mike Dando from Planning Aid who offered to do a presentation to the Working Group, and may be able to provide some free assistance.

Agreed that Mike Dando be invited to do a presentation to the Working Group

4. **Document Framework** – the Clerk had prepared a document framework based largely on the Core Strategy framework. It was noted that there are different emphases as this is a community based plan, but that the overall approach was sound as this will provide consistency between planning documents.
5. **Business Meetings** – as part of the consultation it was agreed that it was important to develop close relationships with businesses. Thorne Town Centre was seen as particularly important. Initially a relationship building event was seen as being more productive than a meeting. As an initial step a number of Councillors agreed to visit town centre businesses on 2nd March, and it was agreed to organise a “Spring Clean” event.

Agreed that a Town Centre Spring Clean event be held on 21st March 2013.

Jeremy Sherlock

Town Clerk