

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLANNING STEERING GROUP HELD ON 29TH OCTOBER 2013

Present: Cllrs Mark Houlbrook, Susan Durant, Rachel Durant, Joe Blackham, Rob Porter, George Derx
Caroline Robinson, Katie Foreman, Ann Pennington
Kathryn Jukes, Jeremy Sherlock,

Apologies: Cllrs Ron Powell, Annie Farrand; Jane Stimpson, Jean Walker, Jennifer Barley, Neil Butler

1. **Minutes** –the minutes of the meetings of 11th September and 30th September were accepted as a true record with the addition of the apologies from Cllr George Derx for 30th September meeting.
2. **Co-option** – it was agreed that Ann Pennington be co-opted onto the Working Group.
3. **Meetings with Site owners** – the importance of dealing consistently with site owners had been discussed at a previous meeting. In other areas this had been done by setting aside through an appointment system. In Thorne, land ownerships areas and interests of owners is very variable, so this approach would be difficult to implement. It was therefore agreed that JSh would meet with site owners individually and circulate meeting notes to the group.
4. **Project Planning and future progress** – JSh has prepared a GANNT chart based on timescales suggested by Mike Dando. This will be used to monitor progress at future meetings. A workshop has been arranged by KJ at this meeting to further develop the consultation activity.
5. **Arrangements for Technical Support** – KJ will be taking maternity leave from February 2014. It is proposed that Mike Dando take on the lead role for Directions Planning during this leave period. Mike currently works on a consultancy basis for Directions Planning, and this approach would ensure that there is constancy as he will be involved in the process though his Planning Aid role. Any work will be at the same rates agreed when Directions Planning were appointed. It was agreed that this was a sensible approach.
6. **Changes to the Sites and Policies Plan** – a number of amendments to the submitted Sites and Policies Plan are to be published on the Doncaster MBC website tomorrow. It is understood that none of the amendments will have a significant impact on Thorne and Moorends. Jsh agreed to check and circulate a note.
7. **Workshop** – the remainder of the meeting was in the form of a workshop to consider key issues for the next stage of the consultation. It was aimed to identify what planning questions need to be addressed through the Plan, as well as non-planning issues that can be considered in parallel. This will provide more focus to the next phase of consultation which needs to be more formal, and will begin to identify the areas that the Plan needs to cover.

The meeting divided into 2 groups to consider these issues, and a table will be prepared summarising the conclusions of the discussions.
8. **Next Meeting** – 26th November at 7:15pm at the Assembly Rooms. It was agreed that this would cover the conclusions of the issues discussions, consider what consultation material needs to be produced, and set dates for the next phase of consultation.

Jeremy Sherlock

Town Clerk