

## **MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLANNING STEERING GROUP HELD ON 30<sup>th</sup> SEPTEMBER 2013**

Present: Cllrs Mark Houlbrook, Rachel Durant, Annie Farrand, Joe Blackham, Rob Porter  
Caroline Robinson, Katie Foreman  
Kathryn Jukes, Jeremy Sherlock, Jane Stimpson, Mike Dando, Caroline Sampson Paver, Alan Mitchell,  
Eric Stowe

Apologies: Cllr Susan Durant, Carol Blackham; Ann Pennington, Jennifer Barley

1. **Presentation** –the meeting was a special workshop led by Mike Dando from Planning Aid. There was an initial presentation on the process and practice of Neighbourhood Planning. Copies of the slides used are available on file.
2. **Workshop** – the meeting was divided into 2 groups for a workshop on consultation. This included consideration of who should be consulted, and on methodologies. The workshop results have been summarised in tabular form.
3. **Next Meeting** – 29<sup>th</sup> October at 7:00pm at the Assembly Rooms.

Jeremy Sherlock

Town Clerk